

RESOLUTION #25-19

2018 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #15-18 in the total amount of \$10,222.91 is hereby approved for transfer from the Revenue Fund to the Operating Fund in satisfaction of all 2018 approved bills attached hereto and made a part thereof as of this date.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR
OPEN PUBLIC MEETING ON 03-14-19.

BY:



KEVIN LYNCH - SECRETARY

2018 REVENUE FUND REQUISITION

Requisition #15-18
Total of Requisition: \$ 10,222.91
Date: March 14, 2019

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:


E. GENE CORY - CHAIRMAN

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
Supplemental Information to Requisition # 15 - 18
14-Mar-19

Total amount of checks **10,222.91**

Plus:

State Health Benefit Programs - Medical	0.00
State Health Benefit Programs - Rx	0.00
State Health Benefit Programs - Retirees	0.00

Re-imburse SMRSA for December, 2008 Gross Payroll	0.00
Re-imburse SMRSA for December, 2008 Employer Portion Federal Payroll Taxes	0.00

SUB - TOTAL **0.00**

Adjustments:

0.00
0.00
0.00
<u>0.00</u>

SUB - TOTAL **0.00**

REQUESTED AMOUNT OF WIRE TRANSFER **10,222.91**

WIRE INSTRUCTIONS:

A/P Checks	10,222.91
SHBP	0.00
Adjustments	<u>0.00</u>

TO OPERATING ACCOUNT **10,222.91**

Payroll & Related Taxes	0.00
Adjustments	<u>0.00</u>

TO PAYROLL ACCOUNT **0.00**

REQUETSED AMOUNT OF WIRE TRANSFER **10,222.91**

0.00

March 7, 2019
03:03 PM

S. MONMOUTH REGIONAL SEWERAGE AUTHORITY
Check Register By Check Id

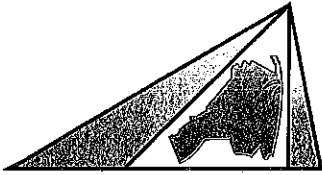
Page No: 1

2018

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 18375 to 18381
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
18375	03/21/19	ACCURA50 ACCURATE WASTE REMOVAL SERVICE	5,922.00		210
18376	03/21/19	EXCELISO Excelsior Blower Systems Inc.	698.26		210
18377	03/21/19	GARDE005 GARDEN STATE LABORATORIES, INC	487.50		210
18378	03/21/19	GRAING50 GRAINGER INC	55.41		210
18379	03/21/19	LERTCH50 LERTCH DISPOSAL	2,116.72		210
18380	03/21/19	MONARCH5 MONARACH ELECTRIC COMPANY	49.62		210
18381	03/21/19	ONYXV005 ONYX VALVE	893.40		210

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	10,222.91	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>7</u>	<u>0</u>	<u>10,222.91</u>	<u>0.00</u>



**SOUTH MONMOUTH REGIONAL
SEWERAGE AUTHORITY**

www.smrsa.org

1235 18th Ave
Belmar, NJ 07719
732-681-0611

March 15, 2019

Emailed: caroline.hunter@usbank.com

Ms. Caroline Hunter
US Bank
Two Liberty Place, Suite 2000
50 South 16th Street, 20th Floor
Philadelphia, PA 19102

RE: Revenue Fund Account Transfer -- Requisition # 15-18

Dear Caroline,

Accept this letter as written authorization to initiate and complete on **March 20, 2019** the following wire transfers to satisfy all known calendar year 2018 operating expenses approved at the SMRSA Regular Meeting held on **March 14, 2019**.

1. Wire transfer \$10,222.91 to the SMRSA Ocean First Operating Account.

Thank you for your assistance in this matter. If you have any questions or need additional information, please feel free to contact me at 732-681-0611.

Sincerely,


Bernard J. Dujak
CFO/Human Resources Director

BJB:cb

Enclosures:
2018 Requisition and Bill List

F:\Chris\AUTHORITY MTGS\BANK TRANSFERS\2019 Bank Ltrs\2018 Revenue Fund\2018 Revenue Fund 15-18.docx

The South Monmouth Regional Sewerage Authority is a nationally recognized agency in pollution abatement. In 2010 the Authority placed into service the first Combined Heat and Power Co-Generation System at a wastewater facility in Monmouth County, New Jersey. As a result its user base is realizing reductions in annual electrical energy cost of nearly 60 percent, and reductions in thermal energy cost at nearly 95 percent. The Authority encourages its system users, affiliated agencies, students and the public at large to arrange a tour of our facility by visiting www.smrsa.org.

MEMBER TOWNS Belmar Brielle Lake Como Manasquan Sea Girt Spring Lake Spring Lake Heights Wall Township

RESOLUTION #26-19

2019 Revenue Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #03-19 in the total amount of \$487,067.07 is hereby approved for transfer as follows:

1. That \$131,168.84 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$355,898.23 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

BE IT FURTHER RESOLVED, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 03-14-19.

BY: _____


KEVIN LYNCH – SECRETARY

2019 REVENUE FUND REQUISITION

Requisition #03-19

Total of Requisition: \$ 487,067.07

Date: March 14, 2019

CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:


E. GENE CORY – CHAIRMAN

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
Supplemental Information to Requisition # 03 - 19
14-Mar-19

Total amount of checks **71,161.68**

Plus:

State Health Benefit Programs - Medical	36,746.11
State Health Benefit Programs - Rx	7,079.97
State Health Benefit Programs - Retirees	13,272.62
Employer Liability for Annual Pension Contribution - PERS	214,464.00

BC/BS Dental Program	2,198.06
VSP - Eye Care	710.40

Re-imburse SMRSA for February, 2019 Gross Payroll	131,750.61
Re-imburse SMRSA for February, 2019 Employer Portion Federal Payroll Taxes	9,683.62

SUB - TOTAL 415,905.39

Adjustments:

0.00
0.00
0.00
<u>0.00</u>

SUB - TOTAL 0.00

REQUESTED AMOUNT OF WIRE TRANSFER **487,067.07**

WIRE INSTRUCTIONS:

A/P Checks	71,161.68
SHBP	57,098.70
Dental/ Vision	2,908.46
Adjustments	<u>0.00</u>

TO OPERATING ACCOUNT **131,168.84**

Payroll & Related Taxes	141,434.23
Annual Pension Contribution	214,464.00
Adjustments	<u>0.00</u>

TO PAYROLL ACCOUNT **355,898.23**

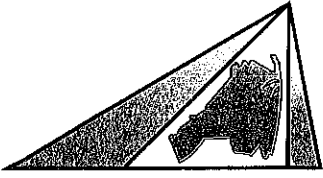
REQUESTED AMOUNT OF WIRE TRANSFER **487,067.07**

2019

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 18312 to 18373
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
18312	03/21/19	ACCURA50 ACCURATE WASTE REMOVAL SERVICE	7,182.00	209
18313	03/21/19	ADPINC50 ADP, LLC	861.97	209
18314	03/21/19	AEA00050 AEA	1,460.00	209
18315	03/21/19	ALLISO50 ALLISON PEST CONTROL	60.00	209
18316	03/21/19	APUZZ005 Apuzzo, William	119.00	209
18317	03/21/19	ASBURY33 ASBURY PARK PRESS	290.72	209
18318	03/21/19	ASHOME50 A'S HOME & GARDEN CENTER	842.91	209
18319	03/21/19	BIOTR50 BIOTRIAD ENVIRONMENTAL	960.00	209
18320	03/21/19	BOROUG60 BOROUGH OF SEA GIRT	55.00	209
18321	03/21/19	BUJAK50 Bernard Bujak	130.00	209
18322	03/21/19	BURNEW50 BURNE, MARY L	130.00	209
18323	03/21/19	CAPITAL1 Capital One N.A.	916.98	209
18324	03/21/19	CENTE005 Centek laboratories, LLC	2,684.50	209
18325	03/21/19	CHESK005 CHESKO, NATALIE	65.00	209
18326	03/21/19	CLEARY50 Cleary, Giacobbe, Alfieri Jaco	840.00	209
18327	03/21/19	COAST50 COASTAL SOLUTIONS INC.	1,378.04	209
18328	03/21/19	COASTS50 COAST STAR	91.70	209
18329	03/21/19	COOPER50 COOPER ELEC. SUPPLY CO.	1,063.73	209
18330	03/21/19	COUNT055 County of Monmouth Public work	25.00	209
18331	03/21/19	DOVER05 Dover Oil Company	269.55	209
18332	03/21/19	ECONO005 ECONO-LIGHT	2,447.72	209
18333	03/21/19	FIRESE50 FIRE SECURITY TECHNOLOGIE	400.00	209
18334	03/21/19	FOXEQ50 FOX EQUIPMENT CO	420.00	209
18335	03/21/19	GANNLAW1 GANN LAW BOOKS	196.00	209
18336	03/21/19	GEN-EL50 GEN-EL INDUSTRIES INC.	905.84	209
18337	03/21/19	GFOA050 GFOA of NJ	90.00	209
18338	03/21/19	GPANJ050 Gov. Purchasing Ass'n of N.J.	100.00	209
18339	03/21/19	GRAING50 GRAINGER INC	4,327.11	209
18340	03/21/19	HOMEDE50 HOME DEPOT CREDIT SERVICE	2,922.47	209
18341	03/21/19	JCIJON50 JCI JONES CHEMICALS INC	8,314.25	209
18342	03/21/19	JERSEY16 JERSEY CENTRAL POWER & LI	10,297.14	209
18343	03/21/19	MCMAST50 MCMMASTER-CARR	1,671.12	209
18344	03/21/19	MILLER50 MILLER, SUSAN	333.01	209
18345	03/21/19	MONMOU32 MONMOUTH COUNTY TREASURER	793.04	209
18346	03/21/19	MONMOU64 MONMOUTH TELECOM	353.06	209
18347	03/21/19	MRKEY005 MR KEYS, INC	1,030.00	209
18348	03/21/19	NAJAR005 NAJARIAN, SCOTT	159.00	209
18349	03/21/19	NEWWA050 N E W W A	1,225.00	209
18350	03/21/19	NJDIVM50 NJ MOTOR VEHICLES COMMISSION	71.50	209
18351	03/21/19	NJNATL33 NJ NAT'L GAS	1,311.79	209
18352	03/21/19	ONECAL55 ONE CALL CONCEPTS	171.45	209
18353	03/21/19	OPTIM005 OPTIMUM	162.59	209
18354	03/21/19	PANTEK50 PANTek Technologies, LLC	608.00	209
18355	03/21/19	PASSAI50 PASSAIC VALLEY SEWERAGE	3,150.00	209
18356	03/21/19	PATROC50 PMR Building Maintenance, LLC	400.00	209
18357	03/21/19	PETRO50 PETROCHOICE - CRAFT OIL	1,841.31	209
18358	03/21/19	RICHAR50 RICHARD SALES & RENTAL	263.41	209
18359	03/21/19	ROCKW005 Rockwell, Frank	65.00	209
18360	03/21/19	SEABOA66 SEABOARD WELDING SUPPLY	93.75	209
18361	03/21/19	SEABRE50 SEA BREEZE FORD INC.	40.64	209
18362	03/21/19	TAYLOR50 TAYLOR HARDWARE STORE	117.06	209

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
18363	03/21/19	TECH3333 Tech 3 Solutions, Inc.	620.28		209
18364	03/21/19	TIMBRO50 TIMBROOK, TIMOTHY	65.00		209
18365	03/21/19	TIRECR55 TIRE CRAFT OF POINT PLEASEANT	1,891.99		209
18366	03/21/19	TREAS100 Treasurer, State of New Jersey	1,375.00		209
18367	03/21/19	VANWIC50 VAN WICKLE AUTO SUPPLY	622.87		209
18368	03/21/19	VERIWIRE Verizon Wireless	455.62		209
18369	03/21/19	VERIZO25 VERIZON	701.14		209
18370	03/21/19	WASTEM50 WASTE MANAGEMENT OF NJ	101.29		209
18371	03/21/19	WATERW66 WATERWORKS SUPPLY CO	288.00		209
18372	03/21/19	WBMASON W.B. MASON	275.90		209
18373	03/21/19	WRIGHT50 WEX Bank - WrightExpress	1,057.23		209
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	62	0	71,161.68	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	62	0	71,161.68	0.00



**SOUTH MONMOUTH REGIONAL
SEWERAGE AUTHORITY**

www.smrsa.org

1235 18th Ave
Belmar, NJ 07719
732-681-0611

March 15, 2019

Emailed: caroline.hunter@usbank.com

Ms. Caroline Hunter
US Bank
Two Liberty Place, Suite 2000
50 South 16th Street, 20th Floor
Philadelphia, PA 19102

RE: 2019 Revenue Fund Account Transfer -- Requisition # 03-19

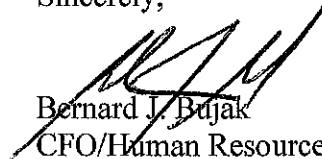
Dear Caroline,

Accept this letter as written authorization to initiate and complete on **March 20, 2019** the following wire transfers to satisfy all known calendar year 2019 operating expenses approved at the SMRSA Regular Meeting held on **March 14, 2019**.

1. Wire transfer \$131,168.84 to the SMRSA Ocean First Operating Account.
2. Wire transfer \$355,898.23 to the SMRSA Ocean First Payroll Account.

Thank you for your assistance in this matter. If you have any questions or need additional information, please feel free to contact me at 732-681-0611.

Sincerely,


Bernard J. Btjak
CFO/Human Resource Director

BJB:cb

Enclosures:
2019 Requisition and Bill List

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The South Monmouth Regional Sewerage Authority is a nationally recognized agency in pollution abatement. In 2010 the Authority placed into service the first Combined Heat and Power Co-Generation System at a wastewater facility in Monmouth County, New Jersey. As a result its user base is realizing reductions in annual electrical energy cost of nearly 60 percent, and reductions in thermal energy cost at nearly 95 percent. The Authority encourages its system users, affiliated agencies, students and the public at large to arrange a tour of our facility by visiting www.smrsa.org.

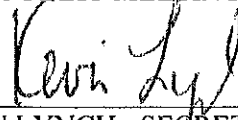
MEMBER TOWNS Belmar Brielle Lake Como Manasquan Sea Girt Spring Lake Spring Lake Heights Wall Township

RESOLUTION #27-19

Construction Project Fund

BE IT RESOLVED, by the South Monmouth Regional Sewerage Authority that bills listed in Construction Project Fund Req. #03-19 and totaling \$385,507.75 be and are hereby approved for payment from the Construction Project Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR
OPEN PUBLIC MEETING ON 03-14-19.



KEVIN LYNCH - SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
CONSTRUCTION PROJECT FUND**

Requisition No. CPF #03-19

Date: March 14, 2019

<u>Payee and Address</u>	<u>Character of Obligation</u>	<u>Amount</u>
CDM Smith 15050 Collection Center Drive Chicago, Ill 60693 Attn: Joan Misseldine	Outfall Pipe Condition Assessment Plan Resolution #79-18 Invoice No. 90066521	\$ 26,339.93
Northeast Remsco Construction, Inc. 1433 Route 34, B1 Farmingdale, NJ 07727	Co-Gen Resiliency Upgrade Project Resolution #09-18 Application No. 6	\$ 352,367.82
PS&S, LLC 67B Mountain Blvd., Ext. P.O. Box 4039 Warren, New Jersey 07059	On-Call Construction Management Services for Co-Gen Resolution #10-18 Invoice # 131805	\$ <u>6,800.00</u>
	TOTAL	\$ 385,507.75

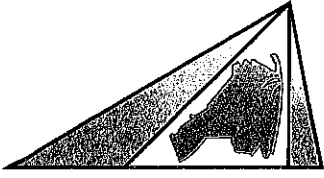
IN CONNECTION THEREWITH, WE CERTIFY THAT THE ABOVE OBLIGATIONS TO BE PAID WERE PROPERLY INCURRED BY THE AUTHORITY AND ARE PROPER CHARGES AGAINST THE CONSTRUCTION FUNDS. THE AMOUNTS TO BE PAID BY THIS REQUISITION ARE DUE AND UNPAID AND THERE ARE NO KNOWN LIENS OR OTHER CLAIMS AFFECTING THE RIGHT TO PAYMENT WHICH SHOULD BE SATISFIED AND DISCHARGED BEFORE PAYMENT IS MADE OR WHICH WILL NOT BE DISCHARGED BY THIS PAYMENT.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:



KEN FARRELL – TREASURER



**SOUTH MONMOUTH REGIONAL
SEWERAGE AUTHORITY**

www.smrса.org

1235 18th Ave
Belmar, NJ 07719
732-681-0611

March 15, 2019

Emailed: caroline.hunter@usbank.com

Ms. Caroline Hunter
US Bank
Two Liberty Place, Suite 2000
50 South 16th Street, 20th Floor
Philadelphia, PA 19102

RE: Construction Project Fund Requisition #03-19 – \$385,507.75

Dear Caroline,

Enclosed please find the above-referenced Construction Project Fund Requisition which was approved for payment by the Authority at its regular meeting, held on **March 14, 2019**. Payment of these bills should be made on **March 20, 2019** and disbursed from the SMRSA Series 2011 Project Fund.

Thank you for your assistance in this matter. If you have any questions or need additional information, please feel free to contact me at 732-681-0611.

Regards,


Bernard J. Bujak
CFO/Human Resource Director

BJB/cb
Enclosure

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The South Monmouth Regional Sewerage Authority is a nationally recognized agency in pollution abatement. In 2010 the Authority placed into service the first Combined Heat and Power Co-Generation System at a wastewater facility in Monmouth County, New Jersey. As a result its user base is realizing reductions in annual electrical energy cost of nearly 60 percent, and reductions in thermal energy cost at nearly 95 percent. The Authority encourages its system users, affiliated agencies, students and the public at large to arrange a tour of our facility by visiting www.smrса.org.

MEMBER TOWNS Belmar Brielle Lake Como Manasquan Sea Girt Spring Lake Spring Lake Heights Wall Township

RESOLUTION # 28-19

A Resolution Authorizing the Purchase of One John Deere 410L Backhoe Loader through the Sourcewell Cooperative Purchasing Program

WHEREAS, the South Monmouth Regional Sewerage Authority is authorized, pursuant to N.J.S.A. 52:34-6.2(b)(3) to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the Authority has the need to purchase a John Deere 410L Backhoe Loader for use in the normal course of operations at its various facilities; and

WHEREAS, it has been recommended by the Qualified Purchasing Agent that it would be advantageous to the Authority and its ratepayers to secure this purchase from Harter Equipment Inc. of Millstone Township, New Jersey through a contract awarded by Sourcewell Cooperative Purchasing Program; and

WHEREAS, in accordance with the New Jersey Pay to Play Law, the national cooperative pricing system contracts meets the "Fair and Open" process requirements; and

WHEREAS, notice of this action was published once as a legal advertisement in the official newspaper of the Authority within ten days of its adoption; and

WHEREAS, the Financial Officer of the Authority has certified that there are sufficient funds available to pay the compensation for said services.

NOW, THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the Executive Director be and is hereby authorized and directed to purchase the aforementioned John Deere 410L Backhoe Loader from the Sourcewell Cooperative Purchasing Program at a value not to exceed \$116,991.72.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR
OPEN PUBLIC MEETING ON 03/14/19.



KEVIN LYNCH – SECRETARY

RESOLUTION #29-19

A Resolution Authorizing the Solicitation of Bids for the SMRSA Pump Station Upgrade Project

WHEREAS, in accordance with the South Monmouth Regional Sewerage Authority's (SMRSA) Asset Management goals and objectives, the SMRSA has identified several pumping stations which are in need of repair and upgrade; and

WHEREAS, the SMRSA owned and operated Brielle, Glimmer Glass, Wall North, and Wreck Pond Pump Stations are all in need of wet well improvements and other miscellaneous upgrades in order improve functionality; access and safety concerns with the stations; and to make visible structures aesthetically appealing to the surrounding residents; and

WHEREAS, it is the desire of the SMRSA to be protective of the environment, proactive with its maintenance and asset management programs, and remain in compliance and consistency with current New Jersey Department of Protection rules; and

WHEREAS, Mott MacDonald is in the process of completing its 90 percent design services and rehabilitation related to the project for the final public bid contract documents; and

WHEREAS, SMRSA Staff have reviewed the design and rehabilitation related to the project are necessary for the proper operation of the referenced SMRSA Pumping Stations; and

NOW, THEREFORE, BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the Executive Director be and is hereby authorized and directed to proceed with the public advertisement for the receipt of bids as a fair and open process for the aforementioned project.

LASTLY BE IT RESOLVED by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION
DULY ADOPTED BY THE SOUTH MONMOUTH
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR
OPEN PUBLIC MEETING ON 03-14-19.



KEVIN LYNCH - SECRETARY