

## **RESOLUTION #31-15**

### **2015 Revenue Fund**

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that Revenue Fund Requisition #04-15 in the total amount of \$340,799.79 is hereby approved for transfer as follows:

1. That \$159,781.64 is transferred from the Revenue Fund to the Operating Fund in satisfaction of all approved bills attached hereto and made a part thereof as of this date.
2. That \$181,018.15 is transferred from the Revenue Fund to the Payroll Fund to reimburse the Authority for the prior month's gross payroll and employer payroll taxes.

**BE IT FURTHER RESOLVED**, that bills listed in the aforesaid Revenue Fund Requisition be and are hereby approved for payment from the Operating and Payroll Funds.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR OPEN PUBLIC MEETING ON 04-09-15.

BY:



MICHAEL MATYIA - SECRETARY

## 2015 REVENUE FUND REQUISITION

Requisition #04-15

Total of Requisition: \$340,799.79

Date: April 9, 2015

### CERTIFICATION

I hereby certify, on behalf of the South Monmouth Regional Sewerage Authority, that the expenses listed on the attached Revenue Fund Requisition have been approved for payment by the Authority. I further certify that (1) the expenses listed are reasonable, (2) the amounts being requisitioned for expenses plus amounts previously requisitioned during the present fiscal quarter for expenses classifiable in the same accounts do not exceed the amounts budgeted for those accounts for the quarter in the current budget on file with the Trustee.

### SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:

  
\_\_\_\_\_  
KEVIN THOMPSON – CHAIRMAN

OR:

\_\_\_\_\_  
MICHAEL J. RUPPEL – ASSISTANT SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY**  
**Supplemental Information to Requisition # 04 - 15**  
**7-Apr-15**

**Total amount of checks** **99,777.59**

Plus:

State Health Benefit Programs - Medical	39,840.79
State Health Benefit Programs - Rx	10,275.55
State Health Benefit Programs - Retirees	7,021.05
Employer Liability for Annual Pension Contribution - PERS	0.00

BC/BS Dental Program	2,222.44
VSP - Eye Care	644.22

Re-imburse SMRSA for March, 2015 Gross Payroll	168,462.55
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Re-imburse SMRSA for March, 2015 Employer Portion Federal Payroll Taxes	12,555.60
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SUB - TOTAL 241,022.20

Adjustments:

	0.00
	0.00
	<u>0.00</u>

SUB - TOTAL 0.00

**REQUESTED AMOUNT OF WIRE TRANSFER** **340,799.79**

**WIRE INSTRUCTIONS:**

A/P Checks	99,777.59
SHBP	57,137.39
Dental/ Vision	2,866.66
Adjustments	<u>0.00</u>

**TO OPERATING ACCOUNT** **159,781.64**

Payroll & Related Taxes	181,018.15
Annual PERS Contribution	0.00
Adjustments	<u>0.00</u>

**TO PAYROLL ACCOUNT** **181,018.15**

**REQUETSED AMOUNT OF WIRE TRANSFER** **340,799.79**

0.00

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 15093 to 15141  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
15093	04/16/15	ACCURA50 ACCURATE WASTE REMOVAL SERVICE	5,456.40	147
15094	04/16/15	ADPINC50 ADP, LLC	1,166.74	147
15095	04/16/15	ALLISO50 ALLISON PEST CONTROL	120.00	147
15096	04/16/15	ASHOME50 A'S HOME & GARDEN CENTER	72.65	147
15097	04/16/15	BOROUG72 BOROUGH OF SPRING LAKE	225.08	147
15098	04/16/15	BUJAK50 Bernard Bujak	195.00	147
15099	04/16/15	CAPITAL1 Capital One N.A.	5,011.52	147
15100	04/16/15	COAST50 COASTAL SOLUTIONS INC.	196.40	147
15101	04/16/15	COMM50 COMMUNITY SAFETY CONSULTANTS	1,300.00	147
15102	04/16/15	DOVER05 Dover Oil Company	1,950.88	147
15103	04/16/15	ENVIRO50 ENVIRONMENTAL EXPRESS	806.10	147
15104	04/16/15	FIRESE50 FIRE SECURITY TECHNOLOGIE	325.00	147
15105	04/16/15	GANNLAW1 GANN LAW BOOKS	166.00	147
15106	04/16/15	GRAING50 GRAINGER INC	1,585.61	147
15107	04/16/15	HUDSON50 Hudson Energy Services	10,475.79	147
15108	04/16/15	JERSEY16 JERSEY CENTRAL POWER & LI	4,110.10	147
15109	04/16/15	LIFE50 LIFESAVERS, INC	764.00	147
15110	04/16/15	LOWES055 LOWE'S BUSINESS ACCT/GEGRB	185.92	147
15111	04/16/15	MANNAB50 MANNA & BONELLO P.A.	3,618.50	147
15112	04/16/15	MILLER50 MILLER, SUSAN	515.74	147
15113	04/16/15	MONARCH5 MONARACH ELECTRIC COMPANY	115.78	147
15114	04/16/15	MONMOU32 MONMOUTH COUNTY TREASURER	791.76	147
15115	04/16/15	MONMOU64 MONMOUTH TELECOM	451.23	147
15116	04/16/15	MOYEA50 MOYE HANDLING SYSTEMS INC	1,281.00	147
15117	04/16/15	NJDIVM50 NJ MOTOR VEHICLES COMMISSION	71.50	147
15118	04/16/15	NJNATL33 NJ NAT'L GAS	2,532.23	147
15119	04/16/15	NJWEA-66 NJWEA	877.00	147
15120	04/16/15	ONECAL55 ONE CALL CONCEPTS	114.86	147
15121	04/16/15	PATROC50 PMR Building Maintenance, LLC	425.00	147
15122	04/16/15	PITNEY33 PITNEY BOWES GLOBAL	183.00	147
15123	04/16/15	QCLAB050 QC LABORATORIES	703.00	147
15124	04/16/15	SHERMA50 SHERMAN WILLIAMS COMPANY,	301.35	147
15125	04/16/15	SHOREB50 SHORE BUSINESS SOLUTIONS	500.43	147
15126	04/16/15	SHOREI50 SHORE INDUSTRIAL/IDEAL SU	24.94	147
15127	04/16/15	STAPLE50 STAPLES CREDIT PLAN	10.48	147
15128	04/16/15	STAPLE55 STAPLES BUSINESS ADVANTAGE	80.35	147
15129	04/16/15	STONYB55 STONY BROOK REGIONAL	6,465.50	147
15130	04/16/15	STRANT50 STANTON EQUIPMENT COMPANY	2,285.00	147
15131	04/16/15	TANDMASS T & M Associates	1,394.25	147
15132	04/16/15	TAYLOR50 TAYLOR HARDWARE STORE	94.97	147
15133	04/16/15	TRANSB50 TRANS BEARING CO INC	255.68	147
15134	04/16/15	UNISON50 UNISON SOLUTIONS	35,297.50	147
15135	04/16/15	UNIVAR50 UNIVAR USA INC	4,149.34	147
15136	04/16/15	VANWIC50 VAN WICKLE AUTO SUPPLY	131.53	147
15137	04/16/15	VERIWIRE Verizon wireless	798.81	147
15138	04/16/15	VERIZO25 VERIZON	581.43	147
15139	04/16/15	WASTEM50 WASTE MANAGEMENT OF NJ	313.90	147
140	04/16/15	WRIGHT50 WEX Bank - wrightExpress	884.81	147
15141	04/16/15	ZEPMAN50 ZEP MANUFACTURING CO.	413.53	147

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
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15141	ZEP MANUFACTURING CO.	Continued			
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Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	49	0	99,777.59	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	49	0	99,777.59	0.00

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Totals by Year-Fund and Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-01	99,777.59	0.00	0.00	99,777.59
Total of All Funds:		<u>99,777.59</u>	<u>0.00</u>	<u>0.00</u>	<u>99,777.59</u>

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**RESOLUTION #32-15**

**Construction Project Fund**

**BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that bills listed in Construction Project Fund Req. #04-15 and totaling \$140,917.20 be and are hereby approved for payment from the Construction Project Fund.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 04-09-15.



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MICHAEL MATTIA - SECRETARY

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
CONSTRUCTION PROJECT FUND**

Requisition No. CPF #04-15

Date: April 9, 2015

<u>Payee and Address</u>	<u>Character of Obligation</u>	<u>Amount</u>
Rapid Pump & Meter P.O. Box AY 285 Straight Street Paterson, NJ 07509 Attn: Audrey	Pitney Ave PS Rehabilitation Construction Resolution #60-14 Application #3 3/01 – 3/26/15	\$ 97,326.25
CDM, Smith, Inc. 110 Fieldcrest Ave. #8; 6 <sup>th</sup> Floor Edison, NJ 08837 Attn: Joan Misseldine	Pitney Ave PS Rehabilitation Construction Resolution #41-14 Invoice # 80518556/11	\$ 2,048.70
CDM, Smith, Inc. 110 Fieldcrest Ave. #8; 6 <sup>th</sup> Floor Edison, NJ 08837 Attn: Joan Misseldine	Pitney Ave PS Rehabilitation Procurement Resolution #41-14 Invoice # 80518578/12	\$ 4,691.60
C.M.E. Associates 3141 Bordentown Avenue Parlin, New Jersey 08859 Attn: Amy Terhune	Lake Como – Construction Phase Resolution #64-13 Invoice No. 0171275	\$ 1,050.00
Quad Construction Company 732 Eayrestown Road Lumberton, NJ 08048 Attn: Carl Sparano	Lake Como PS Construction Resolution # 92-13 Application #12 thru 3/31/15	<u>\$ 35,800.65</u>
	<b>TOTAL</b>	<b>\$ 140,917.20</b>

IN CONNECTION THEREWITH, WE CERTIFY THAT THE ABOVE OBLIGATIONS TO BE PAID WERE PROPERLY INCURRED BY THE AUTHORITY AND ARE PROPER CHARGES AGAINST THE CONSTRUCTION FUNDS. THE AMOUNTS TO BE PAID BY THIS REQUISITION ARE DUE AND UNPAID AND THERE ARE NO LIENS OR OTHER CLAIMS AFFECTING THE RIGHT TO PAYMENT WHICH SHOULD BE SATISFIED AND DISCHARGED BEFORE PAYMENT IS MADE OR WHICH WILL NOT BE DISCHARGED BY THIS PAYMENT.

SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

BY:

  
\_\_\_\_\_  
MARY L. BURNE – TREASURER



## RESOLUTION # 33-15

A Resolution Authorizing Change Order No. 2  
for the Former Underground Storage Tank Investigation in the Existing Contract  
with T&M Associates  
for the Modifications to the Belmar Pumping Station

**WHEREAS**, the South Monmouth Regional Sewerage Authority (SMRSA) has determined the need to modify and upgrade its Belmar Pumping Station in order to make the pumping station and its equipment resistant to flood damage; to improve functionality; access and safety concerns with the station; and to make visible structures aesthetically appealing to the surrounding residents; and

**WHEREAS**, the Executive Director has been previously authorized and directed to engage the services of T&M Associates to perform eight general phases of design services to the Belmar Pumping Station in accordance with their proposal dated June 9, 2014 as outlined in Resolution #45-14 and Change Order #1 merging the enclosure project with the pump station upgrade in accordance with their proposal dated December 30, 2014 as outlined in Resolution #06-15, copies of which have been attached hereto and made a part hereof; and

**WHEREAS**, during the course of design services, T&M Associates identified an open NJDEP permit action item corresponding to the formerly existing Underground Storage Tank (UST); and

**WHEREAS**, it is the position of the Authority that such a modification is required in order to close out the required NJDEP permitting action items; and

**WHEREAS**, T&M Associates has submitted a detailed explanation of additional services and costs; and

**WHEREAS**, funds are available for this purpose and the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the change order be adopted by the contracting agency.

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that:

1. The Executive Director is hereby authorized to accept Change Order # 2 with T&M Associates in accordance with their letter dated March 26, 2015, and that said engagement will be considered as Change Order No. 2 to the existing Contract.
2. That the total contract value with T&M Associates for the Design Service Modifications to the Belmar Pumping Station including Change Order No. 2 is \$178,440.00.

3. The Financial Officer of the Authority has certified that there are sufficient funds available to pay the compensation for said services.
4. That this Agreement as a Non-Fair and Open Award Contract between the said Engineer and the Authority is hereby approved.
5. That the Executive Director be and is hereby authorized and directed to execute said Change Order on behalf of the Authority.
6. That the Executive Director be and is hereby authorized and directed to take all necessary and required actions to comply with the Public Notification of a contract award in compliance with the Local Public Contracts Law and Pay to Play Rules and Regulations.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 04-09-15

A handwritten signature in black ink, appearing to read 'Michael Mattia', is written over a horizontal line.

MICHAEL MATTIA - SECRETARY

## RESOLUTION # 06-15

A Resolution Authorizing Change Order No. 1  
for Merging the Enclosure Procurement Project with the Pump Station Upgrade  
Project in the Existing Contract with T&M Associates  
for the Modifications to the Belmar Pumping Station

**WHEREAS**, the South Monmouth Regional Sewerage Authority (SMRSA) has determined the need to modify and upgrade its Belmar Pumping Station in order to make the pumping station and its equipment resistant to flood damage; to improve functionality; access and safety concerns with the station; and to make visible structures aesthetically appealing to the surrounding residents; and

**WHEREAS**, the Executive Director has been previously authorized and directed to engage the services of T&M Associates to perform eight general phases of design services to the Belmar Pumping Station in accordance with their proposal dated June 9, 2014 as outlined in Resolution #45-14 which has been attached hereto and made a part hereof; and

**WHEREAS**, during the course of design services, the Authority informed T&M Associates that it wished to modify the design scope of services by merging the procurement of the mobile equipment enclosure with the pump station upgrade project; and

**WHEREAS**, it is the position of the Authority that such a modification will reduce time spent by Authority staff on project management as well as stimulate competitive bidding from multiple bidders; and

**WHEREAS**, T&M Associates has submitted a detailed explanation of additional services and costs; and

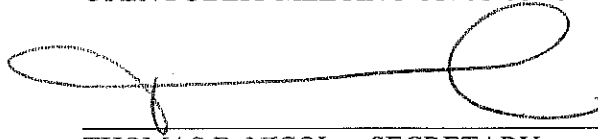
**WHEREAS**, funds are available for this purpose and the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the change order be adopted by the contracting agency.

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that:

1. The Executive Director is hereby authorized to accept Change Order # 1 with T&M Associates in accordance with their letter dated December 30, 2014, and that said engagement will be considered as Change Order No. 1 to the existing Contract.
2. That the total contract value with T&M Associates for the Design Service Modifications to the Belmar Pumping Station including Change Order No. 1 is \$160,940.00.

3. The Financial Officer of the Authority has certified that there are sufficient funds available to pay the compensation for said services.
4. That this Agreement as a Non-Fair and Open Award Contract between the said Engineer and the Authority is hereby approved.
5. That the Executive Director be and is hereby authorized and directed to execute said Change Order on behalf of the Authority.
6. That the Executive Director be and is hereby authorized and directed to take all necessary and required actions to comply with the Public Notification of a contract award in compliance with the Local Public Contracts Law and Pay to Play Rules and Regulations.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING ON 01-08-15



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THOMAS B. NICOL -- SECRETARY



YOUR GOALS. OUR MISSION.

SMSA-00080

March 26, 2015

Mr. Michael Ruppel, Executive Director  
South Monmouth Regional Sewerage Authority  
1235 18<sup>th</sup> Avenue  
Belmar, New Jersey 07719

Re: Professional Engineering Services for the Conceptual, Preliminary, and  
Final Design Services for the Belmar Pump Station  
Request for Change Order Number 2  
Former UST Investigation

Dear Mr. Ruppel:

T&M Associates (T&M) issued our formal proposal to the Authority for the above referenced project dated June 9, 2014 for a professional engineering fee in the amount of \$154,940.00. The Authority, through Resolution Number 45-14, awarded the project to T&M.

On December 30, 2104, T&M submitted Change Order Number 1 requesting that the Authority authorize an additional professional engineering fee to be added to Task 5- Preliminary and Final Design Contract Documents, increasing the entire project budget to \$160,940.00. Change Order Number 1 was approved by the Authority on January 13, 2015.

It is our understanding that the Authority desires a scope of work and cost to be submitted as Change Order Number 2 of this contract for the investigation of the former 550-gallon diesel fuel underground storage tank (UST) located at the Belmar Pump Station (Site). During a review of the New Jersey Department of Environmental Protection (NJDEP) database associated with the ongoing project, T&M found an active remediation case listed for the Site associated with the former diesel UST that was removed in the early 1990s.

Based on the information provided by a representative of the NJDEP, it appears that no report was submitted documenting the UST closure as required by the NJDEP. It is our understanding that the Authority has no documents of the UST closure and desires to properly close out this active remediation case prior to the scheduled pump station upgrade project to avoid any delays.

Since the former UST was regulated by the NJDEP, the Authority is required to retain a Licensed Site Remediation Professional (LSRP) to manage, observe and report the activities associated with the proposed scope of work with the ultimate goal of issuing an Area of Concern (AOC) specific Response Action Outcome (RAO) for the former UST. The RAO may be issued once the LSRP of



record has determined that the investigation and remediation, if necessary, is fully protective of public health, safety and the environment.

#### SCOPE OF WORK

This scope of work presents the minimum requirements in accordance with the Site Remediation Reform Act (SRRRA) and Technical Requirements for Site Remediation (N.J.A.C. 7:26E). Based on the available information provided by the Authority, T&M proposes the following scope of work to address active remediation case:

##### LSRP Administration and Project Management

We understand that the Authority desires to retain a T&M employed LSRP to continue the remedial process associated with the former UST in accordance with SRRRA and applicable regulatory requirements in order to close out the active remediation case.

For any site for which an LSRP is required to be hired pursuant to the provisions of Section 30 of P.L.2009, c.60 (C.58:10B-1.3), the person responsible for conducting the remediation shall certify all documents submitted to the NJDEP associated with the investigation and/or remediation of the Site. The LSRP shall certify that the services were performed; and the LSRP managed, supervised or performed the service that is the basis of the submission; and, the submitted documents are consistent with all applicable remediation requirements adopted by the NJDEP.

T&M's LSRP in accordance with SRRRA will prepare and submit the following required NJDEP forms for the Site associated with the activities to be completed as part of this scope of work:

- LSRP Retention (electronically);
- Annual Remediation Fee Reporting Form;
- Case Inventory Document (CID);
- Site Investigation Report form;
- AOC specific Response Action Outcome (RAO) Letter (if no further investigation or remediation is required), and;
- RAO form (if no further investigation or remediation is required).

T&M's LSRP will provide management services throughout the duration of this proposed scope of work to inspect, observe and report on the various remedial activities to be conducted at the Site, which will include coordination with the Authority, NJDEP and subcontractors, scheduling of field personnel, and sampling and laboratory testing services. In addition, T&M's LSRP will be responsible for field verification of all work completed and thorough review of all submittals to the NJDEP under the LSRP program.



NOTE: The annual remediation reporting fees associated with the LSRP program are not included in this scope of work and will be billed to the Authority directly by the NJDEP.

#### Soil and Groundwater Investigation

In accordance with 29 CFR 1910.120, T&M will prepare and implement a Site-Specific Health and Safety Plan (HASP) to address the safety of T&M onsite personnel during the soil and groundwater sampling activities.

To evaluate the subsurface conditions in the vicinity of the former UST, a soil investigation will be completed utilizing direct-push Geoprobe® sampling techniques. The investigation will consist of the advancement six (6) soil borings to a depth of approximately 15 feet below the existing surface grade (bsg) and collection of one soil sample from each soil boring (total of six [6] soil samples). The soil samples will be analyzed for Extractable Petroleum Hydrocarbons (EPH, Category 1) with contingent naphthalene and 2-methylnaphthalene, if necessary.

In addition to the soil investigation, T&M will conduct a preliminary groundwater investigation to evaluate the potential of groundwater impact associated with the former UST, based on the anticipated shallow depth to groundwater. A temporary well point will be installed biased to the highest suspected contamination and/or based on field observations during the soil investigation. One (1) groundwater sample will be collected from the temporary well point and analyzed for Target Compound List (TCL) volatile organics plus a search of fifteen (15) additional non-targeted compounds (VO+15) and TCL base neutrals plus a search of fifteen (15) additional non-targeted compounds (BN+15).

Since no documentation could be provided as to the source of the fill material used to backfill the UST excavation, T&M will also collect one (1) soil sample to confirm that the fill material is free of contaminants of concern above the applicable NJDEP remediation standards. The soil samples will be analyzed for full TCL+30/Target Analyte List (TAL) metals, EPH Category 2 and hexavalent chromium.

All soil and groundwater samples will be analyzed on a standard turnaround timeframe of two weeks.

NOTE: If the results of the above activities demonstrate that both soil and groundwater concentrations are below the applicable NJDEP remediation standards and no other evidence of environmental concern are identified, then T&M's LSRP would be able to issue an AOC-specific RAO for the former UST to close out this active remediation case. If contaminants of concern are detected above the applicable NJDEP remediation standards in either soil and/or groundwater, then further



*investigation and remediation will be required. The scope of work and cost for any additional work required if contaminants of concern are detected above the applicable NJDEP remediation standards are not included in this scope of work and would be submitted under separate cover upon the Authority's request.*

#### Technical Reporting

The results of the soil and groundwater investigation will be presented in a Site Investigation Report (SIR). The SIR will present a narrative containing the results of our investigation and will present tabulated laboratory test results, quality assurance data, and other pertinent items as specified in the SIR submission requirements of the NJDEP Technical Requirements for SIR (NJAC 7:26E-3.13). All sampling results will be submitted to the NJDEP with a Reduced Laboratory Data Deliverables Format, along with Electronic Data Submission (N.J.A.C. 7:26E-3.13(c) (3) (v)).

#### PROFESSIONAL FEE

Therefore, based upon the above scope of services, T&M is respectfully requesting that the Authority authorize an additional professional engineering fee Not To Exceed \$17,500.00 to investigate the former UST. Upon approval of this change order request, the professional fee for the entire project budget increases from \$160,940.00 to \$178,440.00. We are also recommending that a new task, Task 9- Former UST Investigation, be established so the costs associated with this task can be easily tracked.

#### AUTHORITY RESPONSIBILITIES

The Authority shall provide all information in its possession, custody, or control that may relate to the services to be performed by T&M at the Site.

#### LIMITATIONS

This scope of work does not include environmental investigations beyond what is presented.

T&M will rely on the accuracy of any information submitted to us by the Authority in the performance of our services, and will not be held responsible for errors or inaccuracies contained in information provided to us.

In the event that our activities indicate areas of significant health, safety, or environmental concern, the scope of work outlined above may need to be expanded as appropriate.

T&M shall be responsible only for its activities and that of its employees on the Site. Neither the professional activities nor the presence of T&M or its employees or subcontractors on a Site shall imply that T&M controls the operations of others.





In the event that any condition is observed by T&M that warrants a notification to the NJDEP, in accordance with 7:1E-5.3 and/or N.J.A.C. 7:26E-1.4, T&M will notify the Authority prior to notification to the NJDEP, if required.

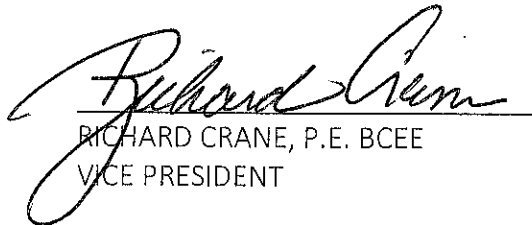
This scope of work does not include any offsite sampling, the sampling and/or evaluation of the Site and/or the structures on or adjacent to the Site for structural assessments, asbestos, radiological/radon, lead-based paint, evaluation of potentially impacted concrete intended for recycling, development permitting, wetlands or methane gas.

Utilities will be identified by T&M's selected contractor (driller) by contacting the New Jersey One Call Service. The Authority will be responsible for the identification of all onsite utilities not identified by the New Jersey One Call service. It is understood and agreed that T&M is not responsible for marking out any underground features or structures. The Authority must clearly mark any private utility lines or laterals, either by private utility mark-out or using facility as-built drawings and Site knowledge. Relocation of utilities is not included in this cost proposal, and for proposal purposes it is assumed that no underground utilities will interfere with the drilling or soil remedial operations.

If you have any questions or require additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES

  
RICHARD CRANE, P.E. BCEE  
VICE PRESIDENT

RPC:scb

cc: Ryan Krause, PE, CME  
Bernard Bujak, Finance and Administration Manager

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## RESOLUTION # 45-14

A Resolution Awarding a Professional Design Engineering Services Contract to  
T&M Associates  
For the Rehabilitation of the Belmar Pumping Station

**WHEREAS**, during Super Storm Sandy in October of 2012, the Belmar Pumping Station Building received structural damage from the impact of a storm surge generated by the Atlantic Ocean, severely damaging electrical and mechanical equipment and rendered inoperable due to flooding in the pumping station; and

**WHEREAS**, the South Monmouth Regional Sewerage Authority (SMRSA) has determined the need to modify and upgrade its Belmar Pumping Station in order to make the pumping station and its equipment resistant to flood damage; to improve functionality; access and safety concerns with the station; and to make visible structures aesthetically appealing to the surrounding residents; and

**WHEREAS**, the scope of work for this project will consist of, but not limited to the eight general phases of design services which are more specifically detailed in the proposal document; and

**WHEREAS**, the SMRSA Staff have reviewed and recommend that these design services and rehabilitation related to this project, are necessary for the proper operation of the SMRSA Belmar Pumping Station; and

**WHEREAS**, As a result of staff negotiations, T&M Associates has submitted a cost proposal for said Design Engineering Services dated June 9, 2014 in the total amount of \$154,940.00 which has been attached hereto and made a part hereof; and

**WHEREAS**, Said proposal outlines the costs associated with providing said design services as illustrated below:

Task 1	Topographic and boundary Survey	\$ 8,700.00
Task 2	Soil Boring and Geotechnical Report	\$ 6,900.00
Task 3	Conceptual Design Report	\$ 35,790.00
Task 4	Permitting and EIT Assistance	\$ 14,350.00
Task 5	Preliminary & Final Design Contract Documents	\$ 71,000.00
Task 6	Bidding Assistance	\$ 6,200.00
Task 7	Meetings	\$ 7,000.00
Task 8	Landscaping Design	\$ 5,000.00

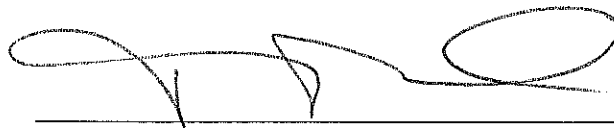
**WHEREAS**, Funds are available for this purpose and the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment without competitive bidding be adopted by the contracting agency.

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this resolution as if more fully set forth herein at length; and

**NOW, THEREFORE, BE IT RESOLVED** by the South Monmouth Regional Sewerage Authority that:

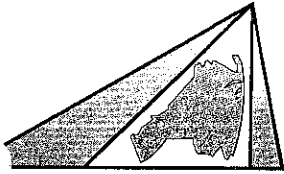
1. The Executive Director is hereby authorized and directed to engage the services of T&M Associates to perform Design Services and Rehabilitation of the Belmar Pumping Station in accordance with their proposal dated June 9, 2014.
2. The Financial Officer of the Authority has certified that there are sufficient funds available to pay the compensation for said services.
3. That this Agreement as a Non-Fair and Open Award Contract between the said Engineer and the Authority is hereby approved.
4. That the Executive Director be and is hereby authorized and directed to execute said contract on behalf of the Authority.
5. That the Executive Director be and is hereby authorized and directed to take all necessary and required actions to comply with the Public Notification of a contract award in compliance with the Local Public Contracts and Pay to Play rules and regulations.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
MEETING ON 06-12-14



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THOMAS B. NICOL – SECRETARY



# SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY

www.smrso.org

MICHAEL J. RUPPEL  
Executive Director

1235 18th Ave  
Belmar, NJ 07719  
732-681-0611

April 14, 2015

Richard P. Crane, P.E., BCEE  
T&M Associates  
11 Tindall Road  
Middletown, NJ 07748

**RE: Resolution # 33-15**

***Notice to Proceed – Professional Engineering Services to perform Design Services for the Belmar Pumping Station***

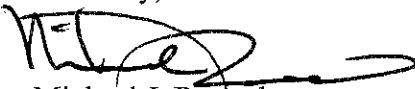
Dear Rich,

On behalf of the South Monmouth Regional Sewerage Authority (SMRSA) kindly be advised that the Board of Commissioners at their regularly scheduled Open Public Meeting of April 9, 2015, approved Resolution #33-15 authorizing Change Order No. 2 for the former underground storage tank investigation in the existing contract with T&M Associates for the Modifications to the Belmar Pumping Station, and amending your original proposal dated June 9, 2014 and previously approved by the SMRSA on June 12, 2014. As a result of the change, the total contract value with T&M Associates for the Design Service Modification to the Belmar Pumping Station including Change Order No. 2 is \$178,440.00.

Continue to reference Purchase Order CPF-45-14 for all invoices involving this agreement. Invoices should be sent to the attention of Mr. Bernard Bujak. A signed purchase order/voucher and invoice must be received by the SMRSA no later than the 25<sup>th</sup> of the month preceding the month payment is expected. Checks are released on the third Thursday in which payment is expected.

If you have any questions or need additional information regarding this project, please feel free to contact either myself or Ryan Krause.

Sincerely,



Michael J. Ruppel  
Executive Director

MJR:cb

Copy to: R. Krause

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The South Monmouth Regional Sewerage Authority is a nationally recognized agency in pollution abatement. In 2010 the Authority placed into service the first Combined Heat and Power Co-Generation System at a wastewater facility in Monmouth County, New Jersey. As a result its user base is realizing reductions in annual electrical energy cost of nearly 60 percent, and reductions in thermal energy cost at nearly 95 percent. The Authority encourages its system users, affiliated agencies, students and the public at large to arrange a tour of our facility by visiting [www.smrso.org](http://www.smrso.org).

MEMBER TOWNS    Belmar    Brielle    Lake Como    Manasquan    Sea Girt    Spring Lake    Spring Lake Heights    Wall Township

## RESOLUTION # 34-15

### A RESOLUTION AUTHORIZING THE PURCHASE OF ENERGY GENERATION SERVICES FOR PUBLIC USE UTILIZING AN ONLINE AUCTION WEBSITE

**WHEREAS**, the South Monmouth Regional Sewerage Authority owns infrastructure, namely its wastewater treatment plant and collection system pumping stations, located within its geographical service area that consume electrical energy as a function of their operation; and

**WHEREAS**, the Authority and its staff have developed a comprehensive Energy Management Program focused on the reduction of electrical energy consumption and the reduction of generation and delivery costs associated therewith; and

**WHEREAS**, the State of New Jersey Department of Community Affairs, Division of Local Government Services has approved certain and select vendors to perform reverse energy auctions and has granted waivers of many traditional procurement procedures when Internet or related technologies are used to procure goods and services for local municipal governments and authorities by virtue of an Electronic Technology Pilot Program pursuant to P.L.2001, c.30; and

**WHEREAS**, the Board of Commissioners at a Regular Open Public Meeting on July 12, 2013 unanimously approved Resolution #66-12 authorizing the purchase of basic electrical generation services utilizing an online auction website, a copy of which is attached hereto and made a part thereof; and

**WHEREAS**, the Authority has determined through the recommendation of its staff that it is in the best interest of the Authority users to conduct a reverse energy auction utilizing an approved Division of Local Government Services vendor, in an effort to procure basic generation electrical services for the Authority continuing to realize significantly reduced energy costs; and

**WHEREAS**, the auction will be conducted pursuant to the Local Unit Electronic Technology Pilot Program and Study Act as well as the Electric Discount and Energy Competition Act.

**NOW, THEREFORE, BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that the Executive Director and staff are hereby authorized to conduct a reverse energy auction utilizing the services of an approved Division of Local Government Services vendor.

#### **BE IT FURTHER RESOLVED,**

1. That upon the conclusion of said auction the Executive Director is herein authorized to accept and/or reject any and all bids based upon their respective cost effectiveness and benefit to the Authority.

2. That the Executive Director is herein authorized to enter into a contract for basic electrical generation services with the selected bidder for a term not to exceed three years.
3. That the Executive Director and staff are herein directed to facilitate all other requirements of the Authority as set forth in the aforementioned Act(s) and to take whatever actions necessary of the Authority to maintain compliance with the Local Public Bidding Law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING OF 04-09-15.



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MICHAEL MATTIA - SECRETARY

## RESOLUTION # 66-12

### A RESOLUTION AUTHORIZING THE PURCHASE OF ENERGY GENERATION SERVICES FOR PUBLIC USE UTILIZING AN ONLINE AUCTION WEBSITE

**WHEREAS**, the South Monmouth Regional Sewerage Authority owns infrastructure, namely its wastewater treatment plant and collection system pumping stations, located within its geographical service area that consume electrical energy as a function of their operation; and

**WHEREAS**, the Authority and its staff have developed a comprehensive Energy Management Program focused on the reduction of electrical energy consumption and the reduction of generation and delivery costs associated therewith; and

**WHEREAS**, the State of New Jersey Department of Community Affairs, Division of Local Government Services has approved certain and select vendors to perform reverse energy auctions and has granted waivers of many traditional procurement procedures when Internet or related technologies are used to procure goods and services for local municipal governments and authorities by virtue of an Electronic Technology Pilot Program pursuant to P.L.2001, c.30; and

**WHEREAS**, the Authority currently is provided with basic electrical generation services through the Jersey Central Power and Light Company, and staff is of the opinion after comprehensive research that lower basic generation service charges may be realized through the application of a reverse energy auction; and

**WHEREAS**, the Authority has determined through the recommendation of its Executive Director and Engineering Committee that it is in the best interest of the Authority users to conduct a reverse energy auction utilizing Energy Market Exchange (EMEX), an approved Division of Local Government Services vendor (waiver number EMEX LLC-1), in an effort to procure basic generation electrical services for the Authority with the potential of realizing significantly reduced energy costs; and

**WHEREAS**, the auction will be conducted pursuant to the Local Unit Electronic Technology Pilot Program and Study Act as well as the Electric Discount and Energy Competition Act.

**NOW, THEREFORE, BE IT RESOLVED**, by the South Monmouth Regional Sewerage Authority that the Executive Director and staff are hereby authorized to conduct a reverse energy auction utilizing the services of the aforementioned vendor EMEX.

**BE IT FURTHER RESOLVED,**

1. That upon the conclusion of said auction the Executive Director is herein authorized to accept and/or reject any and all bids based upon their respective cost effectiveness and benefit to the Authority.

2. That the Executive Director is herein authorized to enter into a contract for basic electrical generation services with the selected bidder for a term not to exceed four years.
3. That the Executive Director and staff are herein directed to facilitate all other requirements of the Authority as set forth in the aforementioned Act(s) and to take whatever actions necessary of the Authority to maintain compliance with the Local Public Bidding Law.

CERTIFIED TO BE A TRUE COPY OF A RESOLUTION  
DULY ADOPTED BY THE SOUTH MONMOUTH  
REGIONAL SEWERAGE AUTHORITY AT ITS REGULAR  
OPEN PUBLIC MEETING OF 07/12/12



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KEN FARRELL - SECRETARY



## RESOLUTION #35-15

### Resolution Acknowledging Employee Stephen M. Wuchter For Exemplary Performance and Dedication to the South Monmouth Regional Sewerage Authority for Twenty-Seven Years

**WHEREAS**, **Stephen M. Wuchter** began his employment with the South Monmouth Regional Sewerage Authority on February 15, 1988; and

**WHEREAS**, for the past twenty-seven years, **Stephen M. Wuchter**, Shift Operator of the SMRSA demonstrated professionalism in the highest order of magnitude and continuously and consistently demonstrated work habits and skills that contributed to the growth, efficiency and performance of the SMRSA; and

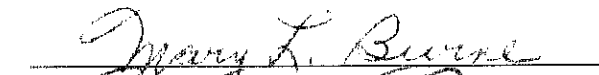
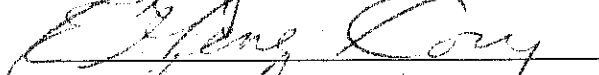
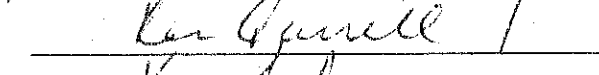


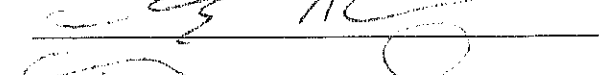
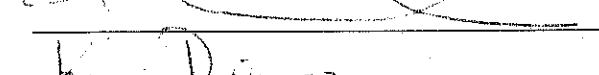

**WHEREAS**, in the course of twenty-seven years **Stephen M. Wuchter** provided continuous service to the Authority's user base making him a unique asset to the SMRSA; and

**WHEREAS**, through his exemplary performance has earned the admiration and respect of the Board of Commissioners, Managers, and Staff; and

**WHEREAS**, **Stephen M. Wuchter** has without question set himself apart from others through his drive and determination, and whereby his work habits displayed during the past twenty-seven years have set the mark for others to follow in terms of dedication, enthusiasm, and the untiring determination to get the job done; and

**WHEREAS**, throughout his employment **Stephen M. Wuchter** has demonstrated employee skills and abilities that warrant commendation.

**NOW THEREFORE, BE IT RESOLVED** that the Commissioners of the South Monmouth Regional Sewerage Authority, Management Team and Employees recognize and commend **Stephen M. Wuchter** for his untiring efforts, positive attitude and employee dedication during the period of February 15, 1988 to April 30, 2015 and as such publicly recognize and express their utmost gratitude for his efforts and a **JOB WELL DONE**.

	Commissioner Mary L. Burne
	Commissioner E. Gene Cory
	Commissioner Ken Farrell
	Commissioner Kevin Lynch
	Commissioner Michael Mattia
	Commissioner Gary McLean
	Commissioner Thomas B. Nicol
	Commissioner Kevin Thompson