

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
MINUTES - CAUCUS MEETING – JANUARY 10, 2019**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:30 p.m. on Thursday, January 10, 2019.

Announcement:

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Clerks of our member municipalities; and to the Asbury Park Press and the Coast Star on February 12, 2018. The minutes of this meeting will be available after Board approval at a subsequent meeting.

Roll Call:

Commissioners Burne, Cory, Donovan, Farrell, Mattia, and Nicol.

Messrs. Bonello, Bujak, Krause and Timbrook.

Excused:

Commissioner Lynch

Arrived at 5:40 p.m.

Commissioner May

ATTORNEY’S REPORT:

Mr. Bonello stated he reviewed the items with Mr. Krause that will be covered in the Executive Director’s Report.

EXECUTIVE DIRECTOR’S REPORT:

Outfall Access Chamber Project:

Mr. Krause reported the Outfall Access Chamber is substantially complete. The contractor is completing the backfill and then will plant the seed when the weather warms. All indications show that the existing pipe is in pretty good condition. We did cores of the pipe in order to do the temporary bypass piping, the cores look good.

SMRSA Pump Stations Upgrade Project:

Mr. Krause reported 50% of the design documents have been received and staff has reviewed these documents and given their comments to the Consultant Engineer.

Force Main/Outfall Condition Assessment Plan:

Mr. Krause reported staff and the Consultant Engineer are currently reviewing pipeline screening technologies as well as strategies concerning the risks and consequences if the pipe should it fail.

Co-Generation System Upgrades:

Mr. Krause reported that the new Co-Generation Engine is on site. The technicians are on-site and start-up is scheduled for Friday, January 11, 2019. He informed the Board that one of the two existing

engines is in South Carolina being rebuilt and the second engine will follow. As the second engine is currently inoperable it was decided to send it to South Carolina ahead of schedule in hopes of improving its return timeline.

M Street Property:

Mr. Krause reported there has been no change in the M Street Property.

Connection Fees:

The Sewer Connection Hearing was held immediately prior to tonight's Caucus Meeting held on January 9, 2019. Mr. Krause stated as discussed at previous Board Meetings when applying connection fee(s) to commercial properties, the Authority will now determine the number of equivalent dwelling units (EDU) by dividing the estimated average daily flow of the connector by the average daily flow for the average single-family residence within the Authority's service area. While calculating the 2019 Sewer Connection Fee charge the new modified EDU value was calculated at 247 gallons per day which is higher than originally anticipated. Mr. Krause stated one of the reasons for the higher average daily flows' number was that 2018 was one the wettest years in New Jersey history. From the period of October 2017 to December 2018 the average daily flow increased by 1.3 million gallons per day, which took it from 5.5 to 6.8 gpd resulting in excess of a 20% increase.

Sewer Use Rules & Regulations:

Mr. Krause stated the Sewer Use Rules and Regulations are amended annually. The 2019 Sewer Use Rules and Regulations amendments include a modified surcharge (BOD) for the high strength waste users (i.e. Beachhaus Brewery), the 2019 Connection Fee and the modified Equivalent Dwelling Units (EDU) calculation. A resolution has been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval to adopt the amended 2019 Sewer Use Rules and Regulations.

2019 Income, Appropriation, and Capital Budgets:

Mr. Krause stated a resolution has been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval to adopt the 2019 Income, Capital, and Appropriation Budgets. This is the same budget that was introduced in October 2018 and approved by the State in December 2018.

Collective Bargaining:

Mr. Krause reported Staff met with the Human Resource Committee on Monday, January 7, 2019 to discuss strategies moving forward regarding Collective Bargaining Negotiations. The next meeting with Union Representatives is scheduled for Wednesday, January 16, 2019 to be followed by a Human Resource Committee Meeting.

Staffing:

Mr. Krause stated a resolution has been placed on the Regular Meeting Agenda for Board of Commissioners consideration and approval for the appointment and promotion of Mr. Joseph Grabowski to the position of Operator from his current position of Journeyman Operator. Mr. Grabowski has performed well since joining SMRSA and has obtained his S1 License, a requirement to hold the position of Operator.

Support of the JCP&L Reliability Plus Program:

A resolution has been placed on the Regular Meeting Agenda for Board of Commissioners consideration and approval to support the JCP&L Reliability Plan Asset Management Program and Rate Increase. Mr. Krause reported JCP&L is petitioning the BPU for approval of this program which consists of an additional rate to be added to their services. He gave the Board of Commissioners a brief description of the additional costs associated with both residential and commercial users. The program is aimed at making JCP&L's distribution system more resistant to outages during a storm and non-storm events as well as reducing future outages and their duration.

Procurement of Drypit Submersible Pumps:

Mr. Krause reported bids were received and opened on Wednesday, January 9, 2019 to Furnish and Deliver Two (2) Drypit Submersible Pumps for the Wall North Pump Station. Three bids were received and the lowest responsive bid was that of A&D Industrial Pump Repair. A resolution has been placed on the Regular Meeting Agenda for Board of Commissioners approval to award the procurement contract to A&D Industrial Pump Repair.

BUSINESS:

- Resolution to Adopt the 2019 Income, Capital, and Appropriation Budgets
- Resolution to Authorize Transfer of Funds from the 2018 Revenue Fund to the Operating and Payroll Funds for the explicit purpose of payment of all known calendar year 2018 listed bills
- Resolution to Authorize Transfer of Funds from the 2019 Revenue Funds to the Operating Fund for the explicit purpose of payment of all known calendar year 2019 listed bills
- Resolution to Authorize Payment of the Current Month's Construction Project Bills
- Approve the December 13, 2018 Caucus & Regular Meeting Minutes as written
- A Resolution Amending the South Monmouth Regional Sewerage Authority Sewer Use Rules and Regulations
- Resolution Declaring the South Monmouth Regional Sewerage Authority Support of the JCP&L Reliability Plus Program
- Resolution to Approve the Appointment and Promotion of Joseph Grabowski to the position of Operator
- Resolution Authorizing the Procurement of (2) Dry Submersible Pump(s)

PUBLIC PORTION:

It was moved by Commissioner Mattia and seconded by Commissioner Farrell to open the public portion of the meeting. On voice vote, all voted aye. A motion was made by Commissioner Mattia and seconded by Commissioner Cory to close the public portion of the meeting. On voice vote, all voted aye.

ADJOURNMENT:

Commissioner Mattia made the motion to adjourn the Caucus Meeting. Commissioner Cory seconded the motion. On voice vote, all voted aye.