

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
MINUTES - CAUCUS MEETING – AUGUST 9, 2018**

**CALL TO ORDER:**

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 5:30 p.m. on Thursday, August 9, 2018.

**Moment of Silence and Salute:**

Led by Vice Chairman Cory

**Announcement:**

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Clerks of our member municipalities; and to the Asbury Park Press and the Coast Star on February 12, 2018. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

**Present:**

Commissioners Cory, Donovan, Farrell, Lynch, Mattia, May, and Nicol.

Messrs. Bujak, Krause, and Timbrook.

**Excused:**

Mr. Bonello and Commissioner Burne

**EXECUTIVE DIRECTOR’S REPORT:**

**Outfall Access Chamber Project:**

Mr. Krause reported the Outfall Access Chamber Project is ongoing and on schedule.

**SMRSA Pump Stations Upgrade Project:**

Mr. Krause reported Structural Evaluations on the wet wells are currently being performed and will be included in the Engineering Report for the project.

**Meeting with DEP Enforcement – Belmar:**

Mr. Krause reported during the month he met with several Department of Environmental Protection (DEP) Enforcement Representatives who have had a presence in Belmar since the recent sewerage overflow. He shared his knowledge of Belmar’s sewer system and its history pertaining to Belmar’s I&I Project.

**Co-Generation System Upgrades:**

Mr. Krause reported work will begin on the Co-Generation Upgrade Project shortly.

**Force Main/Outfall Condition Assessment Plan:**

Mr. Krause reported he received four (4) responses to the Request for Proposals (RFP) for Phase I of the Force Main/Outfall Condition Assessment Project. He is currently reviewing with staff these proposals and will schedule an Engineering Committee Meeting to review with its members with the intention of awarding the project at the September Board of Commissioner Meeting.

**M Street Property:**

Mr. Krause stated that Wall Township is still completing their environmental assessment of the property.

**S848 Sewer Budget & Customer Billing 2% Cap Law Update:**

Mr. Krause reported dialog continues between the AEA and the DLGS regarding the 2% cap law's regulations. He is also aware of two Authorities' (Plainfield Area Sewerage Authority and Raritan Valley Sewerage Authority) who have joined together and submitted a new and separate lawsuit against the 2% Cap Law. The rules and regulations that were being re-written to accommodate the new law were scheduled to go out for public review, however, Governor Murphy has placed a one-year extension on public comment and implementation.

**Procurement Contracts:**

Two resolutions have been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval. Both are procurement contracts that will exceed the cumulative \$17,500.00 annual Pay to Play threshold for each contractor, but not exceed the \$40,000.00 public bidding threshold for entities employing a qualified purchasing agent. The first procurement is for two (2) Variable Frequency Drives (VFDs) for the Glimmer Glass Pump Station from Willier Electric Motor Repair Company; and the second procurement is to replace a dry pit submersible pump for the Wall North Pump Station from Reiner Pump Systems, Inc.

**BUSINESS:**

- Resolution to Authorize the Transfer of Funds from the Revenue Account to the Operating/Payroll Account.
- Resolution to Authorize the Payment of Current Month Construction Project Bills.
- Approve the July 12, 2018 Meeting Minutes as written.
- Resolution awarding a Procurement Contract to Willier Electric Motor Repair Co. for the purpose of purchasing a Variable Frequency Drive.
- Resolution awarding a Procurement Contract to Reiner Pump Systems for the purpose of purchasing a submersible pump.

**PUBLIC PORTION:**

It was moved by Commissioner Lynch and seconded by Commissioner Farrell to open the public portion of the meeting. On voice vote, all voted aye. A motion was made by Commissioner Nicol and seconded by Commissioner Mattia to close the public portion of the meeting. On voice vote, all voted aye.

**ADJOURNMENT:**

Commissioner Mattia made the motion to adjourn the Caucus Meeting. Commissioner Farrell seconded the motion. On voice vote, all voted aye. The time was 5:38 p.m.