

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
MINUTES - REGULAR MEETING – SEPTEMBER 14, 2017**

**CALL TO ORDER:**

The Regular Meeting of the South Monmouth Regional Sewerage Authority is called to order at 5:40 p.m. on Thursday, September 14, 2017.

**Announcement:**

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was faxed to the Clerks of our member municipalities on August 28, 2017; and advertised in the the Asbury Park Press and on the Authority’s Website on August 30, 2017. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

**Present:**

Commissioners Burne, Farrell, Lynch, Mattia, McLean, and Nicol.

Messrs. Bonello, Bujak, Krause, Timbrook and Ruppel.

**Excused:**

Commissioner Cory

**Absent:**

Commissioner Donovan

**TREASURER’S REPORT:**

**1. RESOLUTION #67-17**

Commissioner McLean made the motion to authorize the transfer of \$252,412.97 from the Revenue Fund to the Operating and Payroll Funds for the explicit purpose of payment of all known calendar year 2017 listed bills and expenses as detailed in the body of the resolution. Commissioner Farrell seconded the motion.

**Roll Call:**

**Present:**

Commissioners Burne, Farrell, Lynch, Mattia, McLean, and Nicol.

**2. RESOLUTION #68-17**

Commissioner McLean made the motion to authorize the payment of \$61,705.27 from the Construction Project Fund as detailed in the body of the resolution. Commissioner Burne seconded the motion.

**Roll Call:**

**In the Affirmative:**

Commissioners Burne, Farrell, Lynch, Mattia, McLean, and Nicol.

**BUSINESS:**

**1. MEETING MINUTES**

Commissioner Nicol made the motion to approve the August 10, 2017 SMRSA Caucus & Regular Meeting Minutes as written. Commissioner Farrell seconded the motion. On voice vote, all Commissioners voted aye with the exception of Commissioner McLean who abstained.

**2. RESOLUTION #69-17**

Commissioner Farrell made the motion to approve an Interlocal Agreement with Stony Brook Regional Sewerage Authority as a disposal site for the Authority's Disposal of Liquid Sludge for the year 2018. Commissioner Lynch seconded the motion.

*In the Affirmative:*

Commissioners Burne, Farrell, Lynch, Mattia, McLean, and Nicol.

**3. RESOLUTION #70-17**

Commissioner Burne made the motion to approve an Interlocal Agreement with Passaic Valley Sewerage Commission as a disposal site for the Authority's Disposal of Liquid Sewer Sludge for one year. Commissioner Farrell seconded the motion.

*Roll Call:*

*In the Affirmative:*

Commissioners Burne, Farrell, Lynch, Mattia, McLean, and Nicol.

**4. RESOLUTION #71-17**

Commissioner Lynch made the motion to award the 2018 SMRSA Contract for the Delivery of Bulk Sodium Hypochlorite to JCI Jones Chemicals, Inc., of Warwick, New York for the contract amount of \$0.070 per pound. Commissioner Burne seconded the motion.

*Roll Call:*

*In the Affirmative:*

Commissioners Burne, Farrell, Lynch, Mattia, McLean, and Nicol.

**5. RESOLUTION #72-17**

Commissioner Nicol made the motion to award the 2018 SMRSA Contract for the Delivery of Magnesium Hydroxide Thioguard, TST to Premier Magnesia, LLC of Wayne, Pennsylvania for the contract amount of \$0.31 per dry pound. Commissioner Burne seconded the motion.

*Present:*

Let the record reflect that Commissioner Donovan joined the meeting at 5:45 p.m.

**Roll Call:**  
**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**6. RESOLUTION #73-17**

Commissioner Farrell made the motion to award the 2018 SMRSA Contract for the Hauling and Disposal of Liquid Sewer Sludge to Accurate Waste Removal Systems, Inc., of Mt. Olive, New Jersey, at a unit price of \$0.0450 per gallon for Removal and Disposal of Liquid Sewer Sludge to Stony Brook Regional Sewerage Authority and \$0.0495 per gallon for the Removal and Disposal of Liquid Sewer Sludge to Passaic Valley Sewerage Commission. Commissioner Lynch seconded the motion.

**Roll Call:**  
**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**7. RESOLUTION #74-17**

Commissioner Donovan made the motion to award the 2018 SMRSA Contract for Electric Diagnostic, Troubleshooting Repair Services to Municipal Maintenance Company of Cinnaminson, New Jersey. Commissioner Farrell seconded the motion.

**Roll Call:**  
**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**8. RESOLUTION #75-17**

Commissioner Burne made the motion to award the 2018 SMRSA Contract for Equipment Repair, Maintenance Installation Services to Municipal Maintenance Company of Cinnaminson, New Jersey. Commissioner Farrell seconded the motion.

**Roll Call:**  
**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**9. RESOLUTION #76-17**

Commissioner McLean made the motion to authorize the award of a Non-fair and Open Contract for required and unexpected wet well cleanings. Commissioner Farrell seconded the motion.

**Roll Call:**  
**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**10. RESOLUTION #77-17**

Commissioner Lynch made the motion to approve the renewal of the the Authority's membership in the New Jersey Utility Authorities Joint Insurance Fund. Commissioner Burne seconded the motion.

**Roll Call:**

**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**11. RESOLUTION #78-17**

Commissioner Nicol made the motion to award a Special Services Contract to Cornerstone Environmental Group, LLC for Air Quality Permit Portfolio Consolidation Services. Commissioner Donovan seconded the motion.

**Roll Call:**

**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**12. RESOLUTION #79-17**

Commissioner Farrell made the motion to authorize an unpaid Leave of Absence to Mr. Keenan Morin. Commissioner McLean seconded the motion.

**Roll Call:**

**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**13. RESOLUTION #80-17**

Commissioner Donovan made the motion to approve Mr. Joseph Gillette as a Full-time Permanent Employee of the South Monmouth Regional Sewerage Authority. Commissioner Burne seconded the motion.

**Roll Call:**

**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**14. RESOLUTION #81-17**

Commissioner Burne made the motion to ratify the hire of Mr. Joseph Grabowski as an Operational Journeyman. Commissioner Farrell seconded the motion.

**Roll Call:**

**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**15. RESOLUTION #82-17**

Commissioner McLean made the motion to amend the Authority's Policy and Procedure Manual. Commissioner Burne seconded the motion.

**Roll Call:**  
**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**16. RESOLUTION #83-17**

Commissioner Lynch made the motion to appoint staff to job positions and authorize increases and adjustments for non-union personnel. Commissioner Farrell seconded the motion.

**Roll Call:**  
**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**17. RESOLUTION #84-17**

Commissioner Nicol made the motion to appoint Mr. Ryan R. Krause as Executive Director of the South Monmouth Regional Sewerage Authority. Commissioner Burne seconded the motion.

**Roll Call:**  
**In the Affirmative:**

Commissioners Burne, Donovan, Farrell, Lynch, Mattia, McLean, and Nicol.

**COMMISSIONERS**  
**COMMENTS:**

Commissioner Farrell acknowledged and thanked Mr. Ruppel for a great career at the South Monmouth Regional Sewerage Authority

**PUBLIC PORTION:**

It was moved by Commissioner Burne and seconded by Commissioner Lynch to open the public portion of the meeting. All Commissioners voted aye. A motion was made by Commissioner Burne and seconded by Commissioner Donovan to close the public portion of the meeting. All Commissioners voted aye.

**ADJORNMENT:**

Commissioner Burne made the motion to adjourn the Regular Meeting. Commissioner Donovan seconded the motion. All Commissioners voted aye. The time was 5:50 p.m.