

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY
AGENDA - CAUCUS MEETING – MARCH 10, 2016**

CALL TO ORDER:

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 7:00 p.m. on Thursday, March 10, 2016.

Moment of Silence and Salute:

Led by Chairman Nicol

Announcement:

This meeting has been called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same has been mailed to the Clerks of our member municipalities on February 22, 2016; and to the Asbury Park Press and the Coast Star on February 25, 2016. The minutes of this meeting will be available after Board approval at a subsequent meeting.

EXECUTIVE DIRECTOR:

Prior to Roll Call, Executive Director, Mr. Ruppel informed the Board of Commissioners that Manasquan's Commissioner Thompson contacted him today advising him that he had resigned his position.

CHAIRMAN:

The Chairman acknowledged, Manasquan Resolution #68-2016 memorializing the resignation of Commissioner Kevin Thompson as the Manasquan Commissioner to the South Monmouth Regional Sewerage Authority, effective February 20, 2016.

Roll Call:

Present:

Commissioners Burne, Cory, Farrell, Lynch, McLean and Nicol.

Messrs. Bonello, Bujak and Ruppel.

Excused:

Commissioner Mattia

ATTORNEY'S REPORT:

Mr. Bonello reported he worked with Mr. Ruppel reviewing the Aluminum Troughs/Weirs Procurement bid to which he determined was a complete bid.

EXECUTIVE DIRECTOR'S REPORT:

SYSTEM STATUS

Belmar Pumping Station:

Mr. Ruppel reported the Belmar Pumping Station Project is progressing. With the assistance of Commissioner Cory, the Authority has received all necessary permits and prior outstanding issues have been resolved.

Outfall Project:

Mr. Ruppel reported the outfall project design continues to progress. He reported that a resolution has been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval to solicit construction bids for the Outfall Project. He expects to solicit bids in May 2016 with the sea based work scheduled between September 2016 and January 2017. The only permit the Authority is waiting for is the DEP's Coastal Zone Water Quality Certification Permit.

Co-Generation System:

Mr. Ruppel reported that the Authority is currently conducting maintenance on its Co-Gen System. In terms of expanding this system the feasibility report has been submitted by the contracted engineer. Staff has reviewed the report and based upon its comments is being re-calculated.

Award of Aluminum Troughs/Weirs Procurement:

Bids were received on Thursday, March 10, 2016 for the procurement of Aluminum Troughs/Weirs for the Authority's Settling Tanks. The Authority received one bidder who is the same manufacturer who provided the original equipment in 1973. The value of the bid was \$308,600.00. A resolution has been placed on the Regular Meeting Agenda for Board of Commissioner consideration and approval awarding said contract to furnish and deliver Aluminum Troughs/Weirs to Waco Products, Inc., Baltimore, Maryland.

ADMINISTRATION

S72 Bill – Regional Sewerage Authority Oversight Bill:

Mr. Ruppel reported that progress has been made with the Oversight Bill which has been released from the Senate Wage Committee to the Finance Committee which will then be routed to the General Senate. As a result of the dialogue which took place between the AEA, Regional Authorities and committee members amending the Bill, the Sponsor has communicated that there is a possibility that he may withdraw the Bill in its entirety. Mr. Ruppel stated there is now discussion that the same Bill Sponsor may introduce a different Bill targeting the originally intended jurisdictions.

Elected Appointed Officials On-line Training:

Mr. Ruppel mentioned that on-line training is now available from the New Jersey Utility Authority Joint Insurance Fund (NJUA-JIF) for the 2016 Elected Appointed Officials Online Insurance Training. Commissioners who successfully complete the course will earn a \$250 credit towards the SMRSA Professional Liability portion of the insurance. He is researching if the on-line training could be completed as a group effort during one of the monthly committee meetings held at the Authority.

BUSINESS:

- Authorization to solicit Outfall Construction Bids

- Authorization to Award Aluminum Troughs/Weirs Contract to Waco Products, Inc.

COMMISSIONER’S COMMENTS:

Commissioner Burne stated the Authority has been fortunate that Mr. Ruppel has been elected the President of Association of Environmental Authorities. She stated that during the recent AEA Conference she attended several sessions, and found them to be very informative and helpful to its members. Since he has lead the AEA, the SMRSA has never been left out of anything and Mr. Bujak has ensured that active participants receive educational credits. She further stated that she is very proud to be a SMRSA Commissioner attending the seminar and would like to thank both Mr. Ruppel and Mr. Bujak for doing a fantastic job.

Mr. Ruppel stated he attended a 45 minute DEP session in which the State updated the participants on its progress regarding resiliency and water sector infrastructure. He mentioned that the SMRSA was highlighted during the presentation.

PUBLIC PORTION:

It was moved by Commissioner Burne and seconded by Commissioner Farrell to open the public portion of the meeting. On voice vote, all voted aye.

A motion was made by Commissioner Burne, and seconded by Commissioner Cory to close the public portion of the meeting. On voice vote, all voted aye.

ADJORNMENT:

Commissioner Lynch made the motion to adjourn the Caucus Meeting. Commissioner Burne seconded the motion. On voice vote, all voted aye.