

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
MINUTES - CAUCUS MEETING – AUGUST 11, 2016**

**CALL TO ORDER:**

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 7:00 p.m. on Thursday, August 11, 2016.

**Moment of Silence and Salute:**

Led by Chairman Nicol

**Announcement:**

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Clerks of our member municipalities on February 22, 2016; and to the Asbury Park Press and the Coast Star on February 25, 2016. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

**Present:**

Commissioners Burne, Cory, Dempsey, Farrell, Lynch, Mattia, McLean and Nicol.

Messrs. Bonello, Bujak and Ruppel.

**ATTORNEY’S REPORT:**

Mr. Bonello reported he had nothing to report in addition to what the Executive Director will be reporting during his Executive Director Report.

**EXECUTIVE DIRECTOR’S REPORT:**

**SYSTEM STATUS**

**Belmar Pumping Station:**

Mr. Ruppel reported the Belmar Pumping Station is currently operational. Within the next two weeks the temporary pumping will be discontinued followed by the installation of the fencing around the property.

**Outfall Maintenance Project:**

Bids were received and opened last month for the Outfall Maintenance Project, with the Authority receiving only one bid which substantially exceeded the Project Engineer’s estimate and during the July 14, 2016 Regular Open Public Meeting, the Board of Commissioners rejected this bid. Mr. Ruppel reported that he and the engaged engineer spoke with several of the prospective bidders in an effort to discover why they did not bid the project. He found two viable reasons, the first was due to the unavailability of barges within the tristate area due to the work currently being performed on the Tappan Zee Bridge; and the second was the project required the work to be performed during the winter months. Apparently work performed in the Ocean during the winter months is more expensive for the bidder due to the additional risks involved related to weather and ocean conditions not being favorable. To encourage a better response for the re-bid, it is his recommendation that the ocean work be scheduled for the beginning of July of next year. He also informed the

Commissioners that the work being performed in the ocean relating to the Tappan Zee Bridge Project is concluding which will result in the barges being available again. Two resolutions have been placed on the Regular Meeting Agenda for Board of Commissioners consideration and approval; the first to authorize Change Order #1 in the CDM Smith Contract to redefine the specifications for the re-bid of the SMRSA Ocean Outfall Project, and the second is to authorize the Executive Director to re-bid the Project.

**Co-Generation System Feasibility Study Update:**

Mr. Ruppel reported the Feasibility Study application has been deemed complete by the Energy Resilience Bank (ERB) and has been approved. He stated there is a lot of work still yet to be completed, however, the Economic Development Authority has set aside 2.45 million dollars for this project of which 1.36 million dollars is in the form of a grant. The next step is to go through the deeper process which is environmental and cultural resources reviews which is anticipated to take another two months. During this time, the Authority will need to engage an engineering firm and will do so through a Request for Proposals.

**ADMINISTRATION**

**Annual Procurement and Services Contracts:**

Mr. Ruppel reported two resolutions have been placed on the Regular Meeting Agenda, the first for the Annual Procurement Contracts (Hypo, MAG, Sludge and F.O.G.) and the second is for the Electrical Repair and Maintenance Repair Services Contracts for Board of Commissioners authorization to solicit bids for the 2017 contract year.

**Issuance of SMRSA Sewer Revenue Refunding Bonds, Series 2016A:**

Mr. Ruppel reported that he has been in contact with Ms. Megan Bennett Clark and the refinancing of the Refunding Bonds has been approved and is currently waiting to go to pricing which will happen in September.

**WEFTEC**

Mr. Ruppel reported that he will be attending the WEFTEC Conference in October and will also be taking vacation during the month and has asked to be excused from the October Board of Commissioner Meeting. Prior to this time he expects to have the 2017 Budget completed and recommended by the Finance Committee and ready for approval by the Board of Commissioners during the October Meeting.

**BUSINESS:**

- Resolution Authorizing Change Order #1 with CDM Smith regarding the SMRSA Outfall Rehabilitation Project
- Resolution Authorizing Solicitation of Bids for the SMRSA Outfall Rehabilitation Project
- Resolution Authorizing Solicitation of Bids to Furnish and Deliver Sodium Hypochlorite, Magnesium Hydroxide and for the Removal of Sewer Sludge and F.O.G. Residuals
- Resolution Authorizing Solicitation of Bids to Contract Equipment Repair, Rental, Maintenance & Installation Services; and Electric Diagnostic, Troubleshooting and Repair Services

**PUBLIC PORTION:**

It was moved by Commissioner Burne and seconded by Commissioner Mattia to open the public portion of the meeting. On voice vote, all voted aye. A motion was made by Commissioner Mattia, and seconded by Commissioner Farrell to close the public portion of the meeting. On voice vote, all voted aye.

**ADJORNMENT:**

Commissioner Burne made the motion to adjourn the Caucus Meeting. Commissioner Lynch seconded the motion. On voice vote, all voted aye.