

**SOUTH MONMOUTH REGIONAL SEWERAGE AUTHORITY  
MINUTES - CAUCUS MEETING – MAY 14, 2015**

**CALL TO ORDER:**

The Caucus Meeting of the South Monmouth Regional Sewerage Authority was called to order at 7:00 p.m. on Thursday, May 14, 2015.

**Moment of Silence and Salute:**

Led by Chairman Thompson

**Announcement:**

This meeting was called in accordance with the provisions of the Open Public Meetings Act in that an announcement of the same was mailed to the Asbury Park Press, the Coast Star; and to the Clerks of our member municipalities on February 13, 2015. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**Roll Call:**

**Present:**

Commissioners Burne, Cory, Farrell, Lynch, Mattia, McLean, Nicol and Thompson.

Messrs. Bonello, Bujak and Ruppel.

**ATTORNEY'S REPORT:**

Mr. Bonello discussed with Mr. Ruppel the items to be covered within his Executive Director Report.

**EXECUTIVE DIRECTOR'S REPORT:**

**SYSTEM STATUS**

**Lake Como Pumping Station**

Mr. Ruppel reported the new Lake Como Pumping Station is fully operational and believes the final cost of the project will be less than the contracted amount; including a previously approved change order to demolish the original pumping station.

**Pitney Avenue Pumping Station**

Mr. Ruppel reported construction continues with the Pitney Avenue Pumping Station. He expects the site work construction will be completed shortly and the trailer moved to its permanent site. He invited the Commissioners after the meeting to view the mobile enclosure trailer which is on premise.

### **Belmar Pumping Station:**

Mr. Ruppel reported that he received a commitment from NJEIT that the Authority will receive the authorization to go to bid no later than the 1<sup>st</sup> week of June. The Authority has received all its permits including the underground storage tank work that was completed.

### **Outfall Project:**

Mr. Ruppel reported the Authority is progressing with the Outfall Project. The Design Service Contract will not exceed \$200,800.00 (including a \$38,000.00 option to perform another exploratory dive, if necessary). A resolution has been placed on the Regular Meeting Agenda to award CDM Smith, Inc the Design Service Contract for Board of Commissioner consideration and approval.

### **Pitney Avenue FEMA Grant:**

Mr. Ruppel reported he has submitted an amended project worksheet (PW) for the Pitney Avenue Pumping Station. The amended PW reclassified the project as a “large project with improvements” which is eligible for a grant award up to \$1.76 million dollars with the additional advantage of funding based on the actual cost of the project. The amended PW is currently in process and the Authority expects a response from OEM and FEMA shortly.

### **Operator Positions:**

Mr. Ruppel reported that the Authority has two open operator positions. These positions have been advertised as required. Of the twenty applicants, only four possess the minimally skills required. He reported that while interviewing the candidates, one stood out, Mr. Frank Rockwell of Jackson, New Jersey. At the conclusion of his second interview, Mr. Ruppel made him an offer of employment; he accepted and started his employment with SMRSA on Monday, May 11, 2015. A resolution has been placed on the Regular Meeting Agenda ratifying Mr. Rockwell’s hire for Board of Commissioner consideration and approval.

### **BUSINESS:**

- Resolution awarding a Professional Engineering Services Contract to CDM Smith for the Rehabilitation of the Ocean Outfall
- Resolution ratifying the Hiring of Frank Rockwell as a Shift Operator

### **EXECUTIVE SESSION:**

It was moved by Commissioner Lynch and seconded by Commissioner McLean to close the public portion of the Caucus Meeting and open an Executive Session. All Commissioners voted aye. A motion was made by Commissioner Mattia and seconded by Commissioner Cory to re-open the Caucus Meeting. All Commissioners voted aye.

### **PUBLIC PORTION:**

It was moved by Commissioner Burne and seconded by Commissioner Mattia to open the public portion of the meeting. All Commissioners voted aye. A motion was made

by Commissioner Burne and seconded by Commissioner Mattia to close the public portion of the meeting. All Commissioners voted aye.

**ADJORNMENT:**

Commissioner Mattia made the motion to adjourn the Caucus Meeting. Commissioner Lynch seconded the motion. On voice vote, all Commissioners voted aye.